

Snow Emergency Response Plan City of Annapolis

Mayor Michael J. Pantelides
City Manager Thomas Andrews

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Declaring a Snow Emergency

- conditions are created by snow, sleet or treezing rain A Snow Emergency is declared when hazardous street
- A **Phase I** Snow Emergency may be proclaimed by the Director of Public Works in consultation with the Chief of Police when the local forecast projects up to 4" of snow.
- A **Phase II** Snow Emergency may be proclaimed by the Director of Public Works in consultation with the Chief of to 8" of snow. Police when the local forecast projects greater than 4" up
- A **Phase III** Snow Emergency may be proclaimed by the Mayor when the local forecast projects **greater than 8**" of Snow



Responsibility for Snow Removal

- Public Works Department is responsible for coordinating and owned and leased facilities performing snow removal from City right-of-way and City
- Snow Emergency. removal assistance when requested by Public Works during a removal responsibilities at their facilities, will provide snow Recreation and Parks Department, after completion of snow
- to 8" of snow). Fire Department is responsible for snow removal at their facilities for Phase I and II Snow Emergencies (forecasts of up



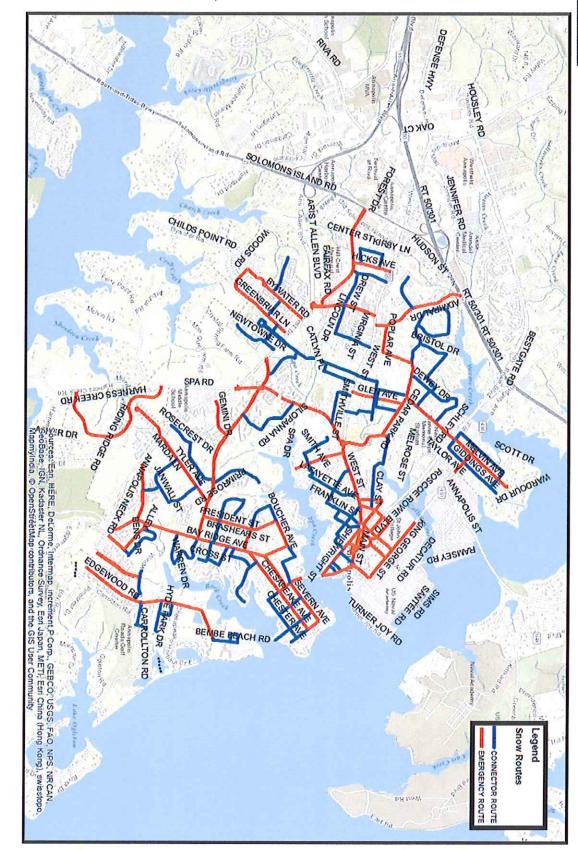
Snow Removal Priorities for City Right-of-Way

a Snow Emergency. The system priorities are early clearing schools, transit routes, and health and emergency services of the arterial and collector streets, high employment centers, ensure efficient snow removal from City right-of-way during The City has developed a roadway classification system to

- Snow Emergency Routes are the first priority for salting and collector streets, and are marked with signs plowing. Snow Emergency Routes are the City's arterial and
- Annapolis City Public School bus routes and Annapolis and plowing. Snow Connector Routes correspond with Snow Connector Routes are the second priority for salting Department of Transportation bus routes
- cul-de-sacs, are addressed after Snow Emergency Routes and All Other Routes, including side streets, dead-end streets Snow Connector Routes are passable and safe



City of Annapolis Roadway Classification Chart





Guidelines for making roadways passable during a Snow Emergency

For a Phase I Snow Emergency (Up to 4" of snow):

- Snow Emergency Routes will be made passable within 12 hours of the end of the snow.
- Snow Connector Routes will be made passable within 24 hours of the end of the snow.
- All other routes will be made passable within 36 hours of the end of the snow fall.

o For a Phase II Snow Emergency (Up to 8" of snow):

- Snow Emergency Routes will be made passable within 24 hours of the end of the snow fall
- Snow Connector Routes will be made passable within 36 hours of the end of the snow fall
- All other routes will be made passable within 60 hours of the end of the snow fall.



Continued . .

- For a Phase III Snow Emergency (Greater than 8" of snow):
- Snow Emergency Routes will be made passable within 96 hours of the end of the snow fall
- Snow Connector Routes will be made passable within 120 hours of the end of the snow fall
- the snow tall All other routes will be made passable within 144 hours of the end of
- If the City receives 15" or more of snow, the City's Public Public Works crews are servicing and their approximate outlets, will advise the public of the sections of the City which completion times Information Officer, via the City's website and other media



City of Annapolis Snow Removal Expected Level of Service

	roadway.	
outages and tree limbs in roadways.	Bridges, ramps, underpasses freeze first. Possible traffic signal outages and tree limbs in	Very Treacherous Roads
Sanding and/or salting begins, as needed, up to 24 hours after the storm ends. Possible traffic signal	Continuous Salting and/or Sanding until road conditions improve	Freezing Rain or Ice
(may not cleared to bare pavement, may be snow packed) will be announced and will be dependent on the extent of the storm.	storm. Anticipated timelines will be announced. Expect narrowed and/or blocked lanes due to accumulation.	Emergency Travel Only
Plowing equipment will enter residential streets after emergency and collector roads are completed. The time required to make residential streets passable	Continuous Plowing Emergency and Connector routes plowed to bare pavement as soon as possible after the end of the	Greater than 15 inches of snow
Plowing equipment will enter residential streets after emergency and collector roads are completed. Streets will be passable (may not be cleared to bare pavement, may be snow packed) within 6 days after the end of the storm.	Continuous Plowing Emergency and Connector routes plowed to bare pavement within 120 hours, or 5 days, after the end of the storm. Expect narrowed and/or blocked lanes due to accumulation.	Greater than 8 inches up to 15 inches of snow Treacherous Roads
Plowing equipment will enter residential streets after emergency and collector roads are completed. Streets will be passable (may not be cleared to bare pavement, may be snow packed) within 60 hours, or 2-1/2 days, after the end of the storm.	Continuous Plowing Emergency and Connector routes plowed to bare pavement within 36 hours after the end of the storm.	Greater than 4 inches up to 8 inches of snow Hazardous Roads
Plowing equipment will enter residential streets after emergency and collector roads are completed. Streets will be passable (may not be cleared to bare pavement, may be snow packed) within 36 hours after the end of the storm.	Continuous Plowing Emergency and Connector routes plowed to bare pavement within 24 hours after the end of the storm.	Up to 4 inches of snow Slippery Roads
Residential Streets	Emergency & Collector Routes	Storm Intensity



City Bus Routes

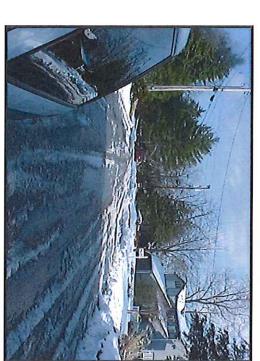
so that they can be plowed and reopened expeditiously. Public Works to identify hazardous bus routes For all snow emergency phases, the City's Transportation Department will coordinate with



Examples of City Right-of-Way Made Passable after a Snow Emergency











Operating Vehicles During a Snow Emergency

- 0 season radials, snow tires or chains During a Phase I Snow Emergency, vehicles operating on Snow Emergency Routes must be equipped with all-
- vehicles may also operate on Snow Emergency Routes wheel, all-wheel or four-wheel drive vehicles. Commercial season radials or snow tires, and must be either tront-During a Phase II Snow Emergency, privately owned on Snow Emergency Routes must be equipped with allvehicles (automobiles, vans and pickup trucks) operating
- During a Phase III Snow Emergency, vehicles are prohibited from operating on Snow Emergency Routes other vehicles authorized by the Mayor) except for snow equipment, emergency vehicles and



Vehicles Parked or Stalled on Snow Emergency Routes

- Parking along Snow Emergency Routes is prohibited during a ability to effectively perform snow removal. Snow Emergency. Violators may cause delay in Public Works'
- 0 During Phase II and III Snow Emergencies, the Police Department stalled along Snow Emergency Routes may exercise its authority to tow and impound vehicles parked or
- Public Works will notify the Police Department of Snow Emergency Routes which need to be cleared
- towing and impound services The Police Department will contract with a towing company for
- In advance of a Snow Emergency, residents will be directed to and impound. move their vehicles off Snow Emergency Routes to avoid towing
- 0 The City may provide complimentary parking at City-owned parking garages and lots during a Snow Emergency.



Communications with City Residents

- found on the City's website, www.annapolis.gov Emergency. Information regarding winter weather events may be to media outlets before, during and after any anticipated Snow The Mayor's Office will be responsible for communicating information
- the Water Treatment Plant will answer calls at 410.224.2140 through Friday, except holidays, from 8:30 to 4:30) at 410.263.7967. answer public inquiries during regular business hours (Monday For **Phase I Snow Emergencies**, Public Works personnel will At night and on weekends and holidays, Public Works personnel at
- For Phase II and III Snow Emergencies, Emergency Operations clock at 410.260.2211. Center personnel will be available to answer phones around the



Preparing for a Snow Emergency

- Minimize travel. Fill vehicles with gasoline before any your car. storms. Keep a blanket, water, food, sand and shovel in
- Ensure you have extras of essential items, including prescriptions, batteries, and first aid supplies
- Purchase enough water, non-perishable food and pet food for at least one week
- Charge cellular telephones.
- Keep a snow blower and snow shovel handy. Check for operability and gasoline in snow blower.
- If your home has a working fireplace or wood stove, purchase enough wood to last a week



Responsibility for Snow Removal from Sidewalks

City Code 14.24.010, Adjoining occupant to clear sidewalk.

- A. A person owning or occupying a lot or part of a lot fronting on any after the snow or sleet have stopped falling; provided, that when sidewalk shall cause all snow, sleet or ice to be removed from the eleven a.m. p.m. and six a.m., the snow or sleet shall be removed before snow or sleet shall have ceased to fall between the hours of three sidewalk, so far as the lot abuts the sidewalk, within three hours
- B. A person who violates this section is guilty of a municipal infraction and is subject to a fine of twenty-five dollars for any single, initial violation and a fine as established by resolution of the City Council. (Ord. O-5-04 § 1 (part), 2004; Ord. O-44-90 § 1; prior code § 19-21)



If the Power Goes Out

- Check your electrical panel or fuse box and contact neighbors to determine if the outage is limited to your home.
- Avoid opening refrigerator and freezer doors
- If the outage is expected to last for several days or more, consider relocating to a shelter or a friend's home
- Purchase/maintain a residential emergency generator. Check for operability and gasoline in emergency generators.
- ventilation and to prevent carbon monoxide buildup in your home. Generators should be kept outdoors to ensure proper